



LETTERS OF COMFORT FOR NON-CONFORMING SITING POLICY

Applicability: Planning & Development

Effective Date: July 27, 1994

PURPOSE:

To establish a policy for issuing letters of comfort for buildings that do not conform to site setback requirements.

POLICY:

CVRD staff are authorized to issue a letter of comfort (for a designated fee) advising the owner of land that bylaw enforcement action will not be undertaken with respect to the non-conforming siting of a building provided that the following conditions are met:

1. the non-conformity relates to the siting of buildings only and does not encroach into a required setback area by more than 0.6 metres (2 feet); and
2. the non-conforming portion of the building was completed and/or occupied 5 or more years prior to the request for a letter of comfort.

Approved by: CVRD Board Approval date: July 27, 1994
